

Minutes of Arscott Golf Club Board Meeting
Thursday 31st October 2019 at 4.00 p.m.

Present: Nick Jones (Chair) Paul Buckley
Chris Brace Claire Evans
John Simpson
Joe Rimmer (Seniors' Captain)
Dave Wallace (minutes and for Men's Captain)

1. Apologies

Geoff Harding, Trish Harding, Paul Owen (Men's Captain), Jacqui Mullineux (for Ladies' Captain). NJ welcomed JR to his first meeting as Seniors' Captain.

2. Declaration of Any Other Urgent Business

CE: Marketing and PR Director role.

3. Declaration of Interests

None.

4. Minutes of Previous Meetings

a) The Minutes of the meeting held on 7th October were received and confirmed as a correct record;

b) Matters Arising:

DW reported an update from GH regarding the cost of winter tee mats (£216 inc VAT) and the purchase of four used mats from the Shrewsbury Driving Range for the practice range booths and the new practice net. JR confirmed that the Seniors Committee was to consider the purchase of two tee mats at its meeting on 21st November (adding to the two paid for in January and two currently on order).

5. Annual General Meeting

PB tabled the proposed agenda and reports received from Directors, which were being made available in advance to members, as well as being provided on the night. NJ would present an overview of the year with headlines from the Directors' reports, then open the meeting up for a 10 minute Q & A session. PB confirmed that no formal questions had been lodged by the deadline and that either Sian or he would take the minutes.

NJ reported that finalised accounts had now been received so the figures could be reported to the AGM (and the CASC application had been submitted). The accountants had clarified that the small surplus showing was considered as 'cash in hand' rather than profit, so no corporation tax would be payable. NJ updated the position on the payment of business rates linked to the CASC application.

JS queried the position regarding any sums outstanding from the owner – NJ said that there only remained a small amount to be paid.

Under the agenda item on the Club Development Fund, the overall total raised/available from the Sections would be reported, with scope for reference to priorities for the use of the funds. In answer to a question from JS, DW and JR confirmed that they were having Captains' charities for the year – DW was combining with the Lady Captain to raise funds for the Guide Dogs for the Blind Association. However, DW stressed that he wanted to continue raising funds for Club Improvements as well, including through holding a Club Development Golf Day again in the summer.

6. Any Other Business

(a) Urgent Business

CE explained that she had been struggling to devote the necessary time to carry out the role of Director of Marketing and PR as was needed to help to drive the Club forward. She had been able to put the Strategy in place but not follow up with the actions required. CE therefore felt that she should step down from the role. NJ commented that he appreciated the difficulties for her given that she remained in full time employment, and thanked CE for her considerable efforts, adding that there was a need for a Sub-Group/Task Group to share out the work. CE then confirmed that she would write to give formal notice of resignation from the Board, with effect from the AGM, but stressed that she remained available to advise and could be involved in any Sub-Group.

Other Business

Looking back on the minutes of the last AGM, NJ drew attention to the intention of honouring Martin's role in the establishment of the Club, which had not yet been acted upon. PB pointed out that Martin had been the first President of the Club, so **one action could be to add his photograph to those on display in the Clubhouse – Agreed.**

NJ: NJ and PB had attended a presentation from Club 2000 regarding an upgraded accounts/membership database/tee times/diary package which would give the Club an integrated system for the first time. The Club currently paid for separate Club 2000, Handicap Master, PRS tee off times, and till systems. The new system was a cloud based software upgrade which could use the Club's existing hardware. There was an initial fee for the software, then an annual management fee, and there would be a need to purchase a new till. **Agreed: the premium version of the Club 2000 system should be purchased and installed.**

PB: Tammy Greaves had now produced the second members' survey (on Clubhouse matters). **Action: PB to circulate the draft to Board members for comment, then send it out after the AGM; NJ to highlight the survey at the AGM.**

NJ: proposed to run the tee sponsorship package from 1st April 2020, as he had not been able to promote it yet. JR referred to other signage on the approach to the car park and Clubhouse which would benefit from an upgrade, given the importance of first impressions. There was discussion of the aim of enhancing the first tee area – having reviewed the quotes received for the work, NJ questioned whether this could potentially be a job for a volunteer working party, using skills available amongst

members.

CB: new manageress starting on 1st November – welcomed by the Board. JS referred to the idea of a dress code for bar staff. CB explained plans for name tags.

NJ: keen to see more social events being organised and being pushed by the new Captains, with a need for a Social Committee to be set up.

JS: Does Martin have a plan for the enhancement of the exterior of the Clubhouse?
NJ referred to a current problem with the balcony and plans for the Clubhouse electrics, which were both with the owner.

7. Date and Time of Next Meeting

Next meeting to be held on **Monday 18th November at 7.00 p.m.**