

Minutes of Arscott Golf Club Board Meeting
Wednesday 13th October 2020 at 4.00 p.m.

Present: Nick Jones (Chair) Paul Buckley
Steve Turner Barbara Parnell
Trish Harding
Dave Wallace (Club Captain/minutes)

1. Apologies

Jacqui Mullineux, Alex Hughes, Joe Rimmer (Seniors' Captain).

2. Declaration of Any Other Urgent Business

None.

3. Declaration of Interests

None.

4. Minutes of Previous Meeting

The minutes of the previous meeting held on 19th August were confirmed as a correct record.

Matters Arising:

PB: litter bins had not yet been put out on the Course.

NJ: WHS Slope Index table had been ordered. New scorecards needed to be ordered.

5. AGM Arrangements and Reports

Members discussed the most appropriate format, noting that all of the Sections were doing their AGM's electronically. **Agreed: AGM to be put back to 17th November to give time for finalisation of the accounts and due notice to be given, and to be carried out electronically (following broadly the procedures being used by the Men's Section).**

TH: confirmed that she would be standing down at the AGM – so there were two vacancies. Board: marketing skills would be particularly useful.

Actions: PB to publish AGM notice, invite nominations for the Board, circulate draft Managing Director's Report, prepare a statement regarding the Captaincies; TH to prepare Finance Report.

DW requested that information be provided regarding the Club Development Fund sums raised/donated and planned uses.

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6. Projects

Balcony/Outdoor Seating

NJ: plans received from Architect for a new balcony, extending the area available to the front and side of the building. The plans had been sent out to steel fabricators for pricing/indication of timing. Decisions would then be required on taking the project forward/next steps, including planning application/building regulations compliance.

ST: there would be demolition costs to allow for, although there might be some

value in the materials reclaimed.

DW: could doors onto the balcony be improved? – ask the Architect.

ST: suggests digging out bank to provide better access to the Men's Changing Room entrance.

Agreed: Plans as drawn by Architect agreed in principle as basis for the project.

Action: PB to put an update and the plan in the Newsletter to inform the members of the proposals and the progress of the project.

Outdoor Decking

ST: work progressing well, still aiming for completion by the end of October.

Decisions on furniture to be made – Nia meeting with the Brewery.

NJ: Pauline Chapman's family wished to donate a bench in her memory – could go under the Pro Shop window (potential additional decking)?

1st Tee Improvements

ST: work underway. More soil and stone required.

IT Improvements

TH drafting funding application to LEP – to include touchscreen for the bar (for members to input scores) and a PC and screen for the Pro Shop. NJ forwarding the prices obtained to TH.

7. Covid-19 Position Review

The Board considered that the current arrangements were working satisfactorily, with the members getting used to the requirements.

DW: Men's Committee had raised concerns about low staffing levels at weekend.

PB: ideally would have someone working in front of the bar all the time, taking orders/serving and cleaning tables etc.

DW: Men's Changing Room – needed to be taped off. Also, what were the cleaning arrangements now? NJ: DI twice per week plus the Bar Staff. Needed to be monitored to ensure was satisfactory.

NJ: quote obtained for new kitchen floor – would discuss with Martin in due course. There was an issue with the dishwasher, but not planned to replace at present.

8. Any Other Business

PB: arising from questions being raised prior to AGM regarding the Club's strategic/5 year plan, he suggested referring to GH's Course Plan and doing another survey of members, using the results to update the plans. **Action: PB to start drafting survey, and to review what had in terms of Vision/aims objectives – circulate to Board members.**

PB: Greenkeepers were planning slitting/drainage work.

BP: the first Women in Golf coaching session was held on the previous Saturday and had gone well, with at least two ladies keen to continue. Coffee and cake had been appreciated. BP to discuss with Glyn how to enable ongoing participation – limited membership? Half of those attending had come through personal connections and half through Facebook.

PB: 3,400 had seen the Facebook post.

BP: Women in Golf Charter would be going back to England Golf once two more questions had been answered. Also, the Safe Golf document was being updated.
DW: further Junior Section organisation meeting being held on 15th October.

NJ: quote received for new lighting for stairs and foyer – 15 lights (£480). **Agreed: to proceed.**

NJ: September finances had been good, including a profit in the hospitality service, linked to reduced staff costs. NJ meeting with Nia on her return from leave to further review operations.

Date and Time of Next Meeting

Next meeting to be held on Monday 9th November 2020 at 6 p.m. in the Clubhouse.