

## **Minutes of Arscott Golf Club Board Meeting Monday 23<sup>rd</sup> August 2021 at 7.00 p.m.**

**Present:** Nick Jones (Chair)                      Paul Buckley  
                  Meurig Jones                              Barbara Parnell

                  Joe Rimmer (Seniors' Captain)  
                  Dave Wallace (Club Captain/minutes)

### **1. Apologies**

Steve Turner, Jenny Brace (Lady Captain), Stuart Thomas, Alex Hughes.

### **2. Declaration of Any Other Urgent Business**

NJ: Staffing – Exempt Item.

### **3. Declaration of Interests**

None.

### **4. Minutes of Previous Meeting**

The minutes of the previous meeting held on 19<sup>th</sup> July were confirmed as a correct record.

#### Matters Arising:

PB: not yet found alternative storage for the items under the stairs;

PB: suggested revised Green Fees circulated, but Glyn had reservations, so fees left unchanged for now;

NJ: dishwasher purchased and installed;

DW: item on etiquette and courtesy on the Course and in/around the Clubhouse not included in last Newsletter, but still planned.

PB: MJ had kindly agreed to take on the production of the Newsletter;

NJ: BP had taken on the role of lead Director for finances.

All other matters arising would be covered in the main business of the meeting.

### **5. Reports**

#### Managing Director

NJ: Membership was up from last year following the start of the new year on 1<sup>st</sup> August – approximately 400 members.

NJ: the artwork for the tee signs had now been agreed and the sponsored signs would be produced in the next few days, together with other Course signage. The priority now was to attract more sponsors for the tees.

NJ: Course looking fantastic – well done to the Greenkeepers and volunteers. There had been much praise from visiting Societies and at the Club Championships.

MJ: also the Shropshire Women had been extremely positive in their recent match against the Seniors, with the only issue raised being the changing facilities.

NJ: recognised that the changing facilities (particularly the men's) needed improvement.

JR: needs to be the next priority after the balcony project.

### Finance

BP: has agreed to take on lead role from NJ. BP tabled a spreadsheet showing monthly income and expenditure – finances looking healthy. Income and expenditure were both up for the year, but the increase in expenditure reflected the investment in equipment etc for Course and Clubhouse. There had been increases in both membership subscriptions and Green Fees.

DW: noted that wet sales were up but food sales down. NJ: this reflected the closure of the Clubhouse in the winter months, plus the positive impact of the decking area.

NJ: had contacted the accountants to give a price for the annual accounts – they would be meeting with Sian and BP.

### Clubhouse

PB: the hospitality service was still suffering from a lack of staff and he had received a number of complaints about the service in the last month regarding both the availability and quality of the food.

NJ asked for the views of the Sections:

JR: although generally the Seniors thought that there had been a slight improvement in the service and allowances were being made for the staffing issues, he had been advised that food could not be provided for the Seniors Team Open on 9<sup>th</sup> September due to a lack of staff, which was a major concern. NJ: assured JR that there would be a menu – a service had to be supplied.

DW: from his perspective, the service had been adequate in recent months, with the menu of wraps, rolls and sandwiches, chips etc sufficient for most, but he thought that there should be at least one 'special' available each week e.g. lasagne, chilli con carne, steak pie etc to offer a more substantial meal.

BP: the ladies were generally ok with the food offer, as they liked the lighter food being provided. The Ladies Am Am had gone well, but this had been micro managed by the organisers.

### Course

NJ: work was being done on fencing at the back of the 8<sup>th</sup> tee and along the drive in from Pound Lane. The planned access to the overflow parking area would now be on the Pound Lane side of the hedge separating the area from the main car park. The levelling of the 5<sup>th</sup> tee remained on the agenda.

JR: repeated his request for improvement to the shoe/trolley cleaning facility. NJ agreed that this was needed and it remained on the list. Now that the financial year had been completed, the programme could be reviewed.

### Marketing

NJ: Little activity, but the Club was still attracting new members – the Course was selling itself.

### Business Compliance (including Health and Safety)

PB: nothing to report on business compliance.

NJ: one trip incident had been recorded in the Accident Book.

## **6. Projects**

### Balcony

NJ: he had had difficulties in getting hold of the contractor due to holidays and other issues – there had been a complication regarding the welder, but the contractor was now using a fabricator from Market Drayton and dismantling was due to start on Thursday.

DW: thanked NJ for putting the plans on display in the Clubhouse.

NJ: asked what sort of furniture was needed for the balcony? PB suggested steel bistro style tables and chairs. NJ: could be space for some lounge style seating as well.

The Board confirmed that the balcony would be non smoking, together with the area beneath it.

### Path towards the 15<sup>th</sup> Tee

NJ: ST was still considering how best to construct the path.

### Other

JR: any progress on putting together a winter 9 hole course, as previously discussed?

NJ: note need for a Back 9 scorecard for next summer's Club Night competition.

## **7. Any Other Businesses**

DW: JB had emailed to thank the Board and to Nia and her team, plus volunteers, for their help and support for the successful Ladies Am Am. In addition, she had requested that the Board considered getting 'a coffee machine that makes decent coffee'. NJ confirmed the intention to replace the current machine when the lease expired in March, but in the meantime, he would get the current one repaired.

DW: informed the Board that over £1,000 had been raised for the Club Development Fund from the various Captain's fundraising events and initiatives and this would be available to support projects e.g. purchase of balcony furniture. He would be asking the Men's Committee for its 'wish list' for the use of the funds.

DW: the Club Championships had been held successfully at the weekend, and there was a continuing busy programme of competitions in the Diary.

JR: Seniors 3 day away event coming up.

JR: Michael Webster was the incoming Seniors Captain, with Nigel Easton as his

Vice Captain.

DW: would bring the incoming Men's/Club Captain's proposal for Vice Captain to the next Board meeting for approval. It was suggested that the **incoming Captain (John Morris) be invited to the next Board meeting – Action DW.**

PB: Constitution Review – PB outlined the work still to be done to complete the review of the Constitution, particularly if changing the roles of the Directors and moving to more of a Committee structure, with each Committee chaired by a Director and supported by another Director. **Action: PB to circulate information/reconvene the Working Group next week.**

## **8. Date and Time of Next Meeting**

Next meeting to be held on **Tuesday 21<sup>st</sup> September 2021** at 7 p.m. in the Clubhouse.