



## *Arscott Golf Club*

# **GOLF BUGGY POLICY**

### **Introduction**

The purpose of this document is to establish a standard for the safe operation of all ride-on buggies operated on the course at Arscott Golf Club.

The document also sets down the criteria to be applied and conditions to be met for their use.

The club has a number of buggies available for hire and they can be booked, in advance, by telephoning the Club Professional on 01743 860881. Any booking is subject to restrictions that may be imposed owing to the condition of the course. No guarantee can be given that a buggy will be available unless it has been pre-booked.

The Club also allows members and visitors to use their own buggies on the course subject to them obtaining the permission from the Board of Directors to do so, and meeting the requirements set out in this document.

### **Qualifications**

In normal conditions there is no restriction on the use of ride on buggies other than in certain areas of the course. In some circumstances however, it may be necessary to restrict their use. (These restrictions will be advertised via ClubV1 and Twitter.)

Any person who operates a ride-on buggy on the golf course is deemed by so doing, to have the knowledge, training and skill to safely operate this vehicle and be fully accountable for their actions and the consequences thereof.

The safe operation of ride-on buggies on the course requires conscientious application and adherence to the minimum standard of care prescribed by this policy. Golf Buggies must be operated in accordance with the requirements of the following documents:

- Golf Buggy Safety Policy
- Golf Buggy Safe Working Practice
- Golf Buggy Safety Policy Acknowledgement Form

The Club reserves the right to refuse permission if all of the conditions stipulated are not complied with.

It is Club policy that if the whole course or part of the course is open, ride on buggies may be used.

In exceptional weather conditions, the Head Greenkeeper and or the Club Professional may determine that the weather is such that safety on, or the condition of the course may be unacceptably compromised if a ride-on buggy is used. In these circumstances, buggy restrictions will apply.

This might apply to the whole or just part of the course. Potentially unsuitable conditions include, but are not restricted to waterlogging, frost, snow or reduced visibility. Where such conditions arise Arscott Golf Club will review the situation daily.

Buggies may then be permitted, but only to those people who have a disability as defined under Section 6 of The Equality Act 2010. Such persons must have lodged with the Club Secretary, a Medical Certificate (see Appendix A) signed by a registered General Practitioner confirming that they are unable to play a full round of golf without the use of a buggy.

### **Use in General Play and Competitions**

During general (non-competition) play a Golf Buggy shall only be used by members, visitors and guests authorised to do so. Golf Buggies may be used during closed and open competitions.

# **Golf Buggy Safety Policy**

The Club has a duty of care to all users of the golf course.

The topography of certain areas of the course is such that caution and prudence must be shown by the user of a Golf Buggy. It is also necessary for the Club to provide adequately safe means of access for all golfers including those given permission to use Golf Buggies. Moreover, the Club has to ensure the safety of golfers who do not wish to use Golf Buggies but who might be at risk from a mechanically defective Golf Buggy or its careless

use. This duty of care also applies to members of the public who may, from time to time, justifiably be on the course.

To assist the safe employment of Golf Buggies all potential users (members and visitors) shall comply with the following conditions:

1. Only recognised Golf Buggies – with three or four wheels - are permitted at Arscott Golf Club.
2. Facilities to store or re-charge Privately Owned Buggies are available at Arscott Golf Club but only with the prior agreement of the Board of Directors.
3. Golf Buggies must be operated with the utmost courtesy, care and consideration for the safety and convenience of pedestrians. Pedestrians must be afforded the right-of-way at all times.
4. The signs and instructions employed on the course to warn Golf Buggy users of potential danger areas or areas forbidden to Golf Buggies because of concerns about danger or the potential to cause unacceptable wear and tear to the course, must be followed at all times.
5. Golf Buggies must be operated and parked in such a manner that they do not impede or interfere with normal pedestrian or vehicular flow on roadways or paths.
6. Private Golf Buggy operators will be responsible for the security of ignition keys for the period that the buggy is on the property owned by the Club.
7. Arscott Golf Club has no responsibility for ensuring the safe operation of Golf Buggies on or beyond the confines of the course and the club car-parks other than those operated by their servants or agents. The Club will accept no responsibility for any loss or damage caused to any property other than that arising from the negligent use of a Golf Buggy by their servants or agents. The club will not accept responsibility or liability for any injury or damage sustained or caused by the driver or passenger.
8. Privately owned buggies must have comprehensive insurance cover and be maintained in accordance with the manufacturers' recommendations. Buggy operators who have hired a buggy from the Club are responsible for the security of the vehicle during their hire period, and the return of keys thereafter.
9. No Golf Buggy will be operated in excess of 16 km / 10 miles per hour. All speed limits must be observed.
10. Golf Buggies shall be used only between dawn and dusk.
11. Golf Buggies must be operated in compliance with the common `rules of the road` regardless of whether Golf Buggies are operated on paths or roadways.
12. Operators must stop the Golf Buggy at blind intersections and proceed with caution.

13. The consumption of alcohol and/or the improper use of drugs when using a Golf Buggy is not permitted.

14. The Director of Golf has the authority to immediately suspend or prohibit any individual from using or being carried in a Golf Buggy. Application for reinstatement of permission to use a Club/Private Owned Buggy can only be made to the Board of Directors.

# Golf Buggy Safe Working Practice

- Golf Buggy operators must not be under the influence of alcoholic drinks or drugs
- Never allow children to drive the Golf Buggy

## **BEFORE USE**

- All operators of Golf Buggies must sign a Golf Buggy Safety Policy Acknowledgement form before they are allowed to use the buggy
- A Golf Buggy shall only be used for the number of occupants it was designed to carry and only by people who are authorised to use one

## **DURING USE**

- Always remain seated and hold on while the vehicle is in motion
- Hands, feet and head must be kept inside the Golf Buggy at all times while the vehicle is in motion
- Golf Buggies must not be driven in prohibited areas
- The vehicle must be used to progress the game and must not be driven up and down excessively, e.g., when looking for golf balls
- The vehicle must not be used on tees, greens or the slopes and areas leading up to them
- The vehicle must not be used within 2 metres of any bunkers, ditches or ponds or slopes leading to them
- The vehicle must not be driven into any deep rough on the course
- Check the area behind the vehicle before reversing
- Set the parking brake before leaving the vehicle
- Always consider the terrain, existing vehicular and pedestrian traffic conditions as well as environmental factors that may affect your ability to operate the vehicle safely
- Drive the vehicle only as fast as the terrain and safety considerations allow
- To avoid tipping over, drive the buggy straight up and down severe slopes
- Slow down before corners
- All turns must be executed at reduced speeds

- Avoid sudden stops or changes of direction that may result in loss of control
- Be extra careful when the course is wet and muddy

## **AFTER USE**

When the vehicle is left unattended, turn the operating key to the off position, remove the key and engage the parking brake. Hire buggy keys to be returned to Pro Shop.

### **CHECK LIST:**

Knowing the controls and how to use them

- Ignition switch and immobiliser key
- Accelerator
- Footbrake
- Parking brake – Set the brake before leaving the Golf Buggy
- Reversing Control

# Sample Medical Certification

To: The Secretary  
Arscott Golf Club  
Pontesbury  
Shrewsbury  
SY5 0XP

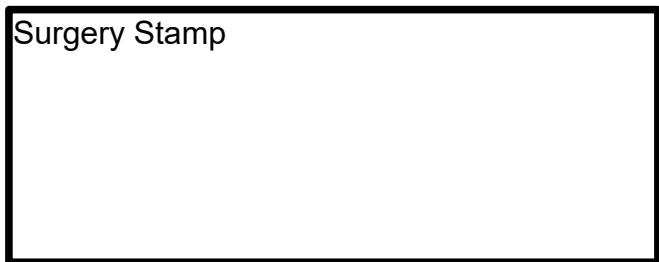
I, Dr.....of.....  
.....

Certify that I have examined

.....of.....  
.....

and am of the opinion that he/she has a disability within the meaning of the Disability Discrimination Legislation and is unable to play or has undue difficulty in playing golf without the use of a motorised Golf Buggy.

Signature.....Date.....



## ADMINISTRATION

In respect of Privately Owned Buggies, The Club Secretary will retain on file a fully completed and signed "Golf Buggy Safety Policy Acknowledgement Form", together with Medical Certification as per the example above. The Club Secretary will also ensure that the Pro Shop Staff are in possession of an up to date copy of the register of Authorised Buggy Users for whom documents are held on file and to whom authorisation has been granted for use of a Privately Owned Buggy.

# Golf Buggy Safety Policy Acknowledgement Form

This form must be completed by all golfers prior to operating a Golf Buggy  
Any person who accepts the privilege of operating a Golf Buggy on Arscott Golf Club premises is deemed, by so doing, to have the knowledge, training and skill to safely operate the vehicle and shall be fully accountable for their actions and consequences thereof.

The safe operation of Golf Buggies on the Courses requires conscientious application and adherence to the minimum standard of care prescribed by this policy.

Name:.....

Address:.....

By signing below I acknowledge that:

- I have read the Arscott Golf Club Buggy Safe Working Practice
- I understand the terms and conditions of the Arscott Golf Club Buggy Safety Policy
- I have been provided with the opportunity to ask questions related to this policy
- I will ensure that the Golf Buggy is maintained and operated in accordance with the Arscott Golf Club Buggy Safety Policy
- I accept that it is my duty alone to ensure that I have sufficient insurance to cover liability for risks to third parties.
- I agree to indemnify Arscott Golf Club against all claims costs and demands made against Arscott Golf Club arising out of or in connection with the use of the Golf Buggy.

Signature:..... Date:.....

Users of Club/Private Buggies do so at their own risk. Arscott Golf club will not accept any liability for any loss or damage to the Club/Private Buggy or any other property arising from the negligence of the club or any of its servants or agents.



# Bad Weather Routes

The Club has a duty of care to all users of the Golf Course. The topography of certain areas of the course is such that caution and prudence must be shown by all users of ride-on buggies

In the interests of safety (to passengers and vehicles) the club operates a policy whereby buggy use is restricted during adverse ground conditions. The precise timing, details and duration of any restriction will be decided on a daily basis. We will work on a Green, Amber and Red System for all golfers to follow. During any period of restriction, the Club's hire buggies will be withdrawn from service and the use of privately owned buggies will not be permitted.

Course restrictions will be communicated via a telephone answer phone message, on ClubV1 and by appropriate signage at the club itself.

A course 'route' guide for disabled users of buggies during periods of general buggy prohibition is indicated below

Hole			
1st	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. Medical exemption buggy use only which <b>MUST</b> follow marked route	Carry Only. Medical exemption buggy use only which <b>MUST</b> follow marked route
2nd	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. Medical exemption buggy use only which <b>MUST</b> follow marked route	Carry Only. Medical exemption buggy use only which <b>MUST</b> follow marked route
3rd	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. <b>No buggies</b>	Carry only
4th	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. <b>No buggies</b>	Carry only
5th	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. <b>No buggies</b>	Carry only
6th	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. <b>No buggies</b>	Carry only
7th	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. <b>No buggies</b>	Carry only
8th	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. <b>No buggies</b>	Carry only
9th	No restrictions	Carry if you can, trolleys <b>MUST</b>	Carry Only. Medical exemption

		be kept to rough. Medical exemption buggy use only and the track running adjacent to the practice area <b>MUST</b> be followed.	buggy use only and the track running adjacent to the practice area <b>MUST</b> be followed.
10th	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. <b>No buggies</b>	Carry only
11th	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. <b>No buggies</b>	Carry only
12th	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. <b>No buggies</b>	Carry only
13th	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. <b>No buggies</b>	Carry only
14th	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. <b>No buggies</b>	Carry only
15th	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. <b>No buggies</b>	Carry only
16th	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. <b>No buggies</b>	Carry only
17th	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. Medical exemption buggy use only which <b>MUST</b> be left on the roadway whilst the hole is played	Carry Only. Medical exemption buggy use only which <b>MUST</b> be left on the roadway whilst the hole is played
18th	No restrictions	Carry if you can, trolleys <b>MUST</b> be kept to rough. Medical exemption buggy use only which <b>MUST</b> be left on the roadway whilst the hole is played	Carry Only. Medical exemption buggy use only which <b>MUST</b> be left on the roadway whilst the hole is played